

**JOB TITLE**

American Sign Language Tutor

**VOLUNTEER DEPT.  
CONTACT PERSON**

**Lauren (503) 535-3840 [laurenc@outsidein.org](mailto:laurenc@outsidein.org)**  
**Chandler**

**COMMITMENT  
PURPOSE**

April – mid June, Fridays, 11:00am-1:00pm  
Provide individual tutoring for a college student in level 103 American Sign Language.

**PROGRAM**

**Employment Resource Center**

**DUTIES**

- Assist student with homework assignments and test preparation
- Meet with student for 2 hrs a week in the ERC
- Help student plan and organize a study schedule
- Help student research, plan, and produce academic projects
- Maintain a safe and respectful environment

**QUALIFICATIONS**

- Experience tutoring at the college level
- Proficiency in ASL (college level 100 or higher)
- Excellent communication and interpersonal skills
- Training, education, and/or experience in working with youth
- Demonstrated cultural sensitivity
- Initiative
- Friendly and helpful demeanor
- Basic computer skills
- Asks for help when needed or necessary

**REQUIRED  
TRAININGS**

- Complete computerized HIPAA training prior to starting
- New Worker Orientation
- Mandated Reporting
- Bloodborne Pathogens

**RECOMMENDED  
TRAININGS**

- De-Escalation
- CPR/First Aid - minimal fee